

StockHolding

Stock Holding Corporation of India Limited
Regd. Office: 301, Centre Point, Dr. Babasaheb Ambedkar Road, Parel, Mumbai - 400 012.
Phone: 91-22-6177 9400 to 09 Fax: 91-22-6177 9058 Website: www.shcil.com CIN: 67190MH1986GOI040506

'CENTRAL KYC REGISTRY   Know Your Customer (KYC) Application Form   Legal Entity/ Other than Individuals										
Important Instructions:  A) Fields marked with '*' are mandatory fields.  B) Tick 'v' wherever applicable.  C) Please fill the date in DD-MM-YYYY format.  D) Please fill the form in English and in BLOCK letters.  E) KYC number of applicant is mandatory for update application.  F) List of State / U.T code as per Indian Motor Vehicle Act, 1988 is available at the end.  G) List of two character ISO 3166 country codes is available at the end.  H) Please read section wise detailed guidelines / instructions at the end.  I) For particular section update, please tick (v') in the box available before the section number and strike off the sections not required to be updated.	SONTO MECHANICA BY BY									
For office use only  Application Type*  New Update										
(To be filled by financial institution) KYC Number (Mandatory for KYC update request)										
□ 1. ENTITY DETAILS* (Please refer instruction A at the end)										
□ Name*										
Entity Constitution Type* Others (Specify) (Please refer instruction B at the end)										
Date of Incorporation / Formation*  Date of Commencement of Business  Date of Commencement of Business	YY									
Place of Incorporation / Formation* Country of Incorporation / Formation* TIN or Equivalent Issuing Country										
PAN * Form 60 furnished										
TIN / GST Registration Number										
2. PROOF OF IDENTITY (Pol)* (Please refer instruction <b>B</b> at the end)										
☐ Officially valid document(s) in respect of person authorised to transact										
☐ Certificate of Incorporation / Formation ☐ Registration Certificate ☐ Regn Certificate No.										
☐ Memorandum and Articles of Association ☐ Partnership Deed ☐ Trust Deed										
Resolution of Board / Managing Committee Power of attorney granted to its manager, officers or employees to transact on its behalf										
☐ Activity Proof - 1 (For Sole Proprietorship Only) ☐ Activity Proof - 2 (For Sole Proprietorship Only)										
☐ 3. ADDRESS* (Please see instruction <b>C</b> at the end)										
3.1 Registered Office Address / Place of Business*										
Proof of Address*  Certificate of Incorporation / Formation  Registration Certificate  Other Document										
Line 1*	$\Box$									
Line 2										
Line 3 City / Town / Village*										
District* PIN / Post Code* State / U.T Code* ISO 3166 Country Code*										
3.2 Local Address in India (If different from Above)*										
Line 1*										
Line 2	+									
Line 3 City / Town / Village*										
District* PIN / Post Code* State / U.T Code* ISO 3166 Country Code*	$\pm$									
4. CONTACT DETAILS (All communications will be sent to Mobile number/ Email-ID provided" may be used) (Please refer instruction <b>D</b> at the end)										
Tel. (Off) FAX										
Mobile Email ID										
Mobile Email ID										

☐ 6. REMARKS (If a	any)																													
7. APPLICANT D	ECLARATIO	N (Ple	ase r	efer Ir	nstru	ctio	n <b>G</b> a	at th	ne e	nd)																				
<ul> <li>I hereby declare that undertake to inform you or misleading or misrep</li> </ul>	of any change	s therei	n, imm	nediate	ly. In	case	any	of th																						
I/we hereby consent to receiving information from Central KYC Registry through SMS/Email on the above [Signature/Thumb Impression] registered number/email address.																														
Date: DD - M	M - Y Y	Y		Р	lace:														Sig	natur	e / Th	umb Ir	mpres	sion (	of Aut	horise	d Per	son(s)	)	
8. ATTESTATION	/ FOR OFFI	CE US	E ON	ILY																										
Documents Received																														
KYC	VERIFICATI	ON CA	ARRIE	ED OI	JT B	Υ										INS	TIT	UTI	ON	DE	TAI	LS								
Identity Verification	☐ Done	Da	ite	0	-	М	- Y	Y	Y	M	1	Nam	е						T						I		I			
Emp. Name											(	Code	;																	
Emp. Code											ì																			٦
Emp. Designation								T	I																					
Emp. Branch																														
	[Emplo	oyee Sigr	nature]																											

### CENTRAL KYC REGISTRY | Instructions / Check list / Guidelines for filling Legal Entity / Other than Individuals KYC Application Form

- Clarification / Guidelines for filing Entity Details section
  - 1 Entity Constitution Type

A - Sole Proprietorship B - Partnership Firm

C - HUF

D - Private Limited Company

F - Society

E - Public Limited Company

H - Trust I - Liquidator J - Limited Liability Partnership O - Artificial Jurisdical Person

P - International Organisation or Agency /Foreign

Embassy or Consular Office etc.

Q - Not Categorized

R - Others

K - Artificial Liability Partnership L - Public Sector Banks

M - Central/State Government Department or Agency S - Foreign Portfolio Investors G - Association of Persons (AOP) / Body of Individuals (BOI) N - Section 8 Companies (Companies Act, 2013)

- 2 In case of companies and partnerships, PAN of the entity is mandatory. In case of other entitities, FORM 60 may be obtained if PAN is not available.
- Clarification / Guidelines for filling 'Proof of Identity[Pol]' section
  - Activity Proof 1 and Activity Proof 2 are applicable for accounts in case of proprietorship firms. Please refer to relevant instructions issued by the Reserve Bank of India in this regard.
  - Please refer to the relevant instructions issued by the regulator regarding applicable documents for the legal entity.
  - Certified copy of document or equivalent e-document or OVD obtained through Digital KYC process to be submitted.
  - 'Equivalent e-document' means an electronic equivalent of a document, issued by the issuing authority of such document with its valid digital signature including documents issued to the digital locker account of the client as per rule 9 of the Information Technology (Preservation and Retention of Information by Intermediaries Providing Digital Locker Facilities) Rules, 2016.
  - 'Digital KYC process' has to be carried out as stipulated in the PML Rules, 2005. 5
  - KYC requirements for Foreign Portfolio Investors (FPIs) will be as specified by the concerned regulator from time to time.
- Clarification / Guidelines for filling 'Proof of Address [PoA]' section
  - State / U.T Code and Pin / Post Code will not be mandatory for Overseas addresses.
  - Certified copy of document or equivalent e-document to be submitted.
- Clarification / Guidelines for filling 'Contact Details' section
  - Please mention two- digit country code and 10 digit mobile number (e.g., for Indian mobile number mention 91-999999999).
  - Do not add '0' in the beginning of Mobile number.
- Clarification / Guidelines for filling 'Related Person Details' section
  - - · The name should match the name as mentioned in the Proof of Identity submitted failing which the application is liable to be rejected.
  - Proof of Address [PoA]
    - · PoA to be submitted only if the submitted Pol does not have an address or address as per Pol is invalid or not in force.
    - State / U.T Code and Pin / Post Code will not be mandatory for Overseas addresses.
    - In case of deemed PoA such as utility bill, the document need not be uploaded on CKYCR
    - REs may use the Self Declaration check box where Aadhaar authentication has been carried out successfully for a client and client wants to provide a current address, different from the address as per the identity information available in the Central Identities Data Repository.
  - If KYC number of Related Person is available, no other details except 'Person Type' and 'Name of the Related Person' are required. 3
  - Regulated Entity (RE) shall redact (first 8 digits) of the Aadhaar number from Aadhaar related data and documents such as proof of possession of Aadhaar, while uploading on CKYCR.
- Provision for capturing signature of multiple authorised persons is to be made by the RE.

# List of two digit state / U.T codes as per Indian Motor Vehicle Act, 1988

State/U.T	Code	State / U.T	Code		Code
Andaman & Nicobar	AN	Himachal Pradesh	HP	Pondicherry	PY
Andhra Pradesh	AP	Jammu & Kashmir	JK	Punjab	PB
Arunachal Pradesh	AR	Jharkhand	JH	Rajasthan	RJ
Assam	AS	Kamataka	KA	Sikkim	SK
Bihar	BR	Kerala	KL	Tamil Nadu	TN
Chandigarh	CH	Lakshadweep	LD	Telangana	TS
Chattisgarh	CG	Madhya Pradesh	MP	Tripura	TR
Dadra and Nagar Haveli	DN	Maharashtra	MH	Uttar Pradesh	UP
Daman & Diu	DD	Manipur	MN	Uttarakhand	UA
Delhi	DL	Meghalaya	ML	West Bengal	WB
Goa	GA	Mizoram	MZ	Other	XX
Gujarat	GJ	Nagaland	NL		
Haryana	HR	Orissa	OR		

# List of ISO 3166 two digit Country Code

Country	Country	Country	Country	Country	Country	Country	Country Code
Afghanistan	AF	Dominican Republic	DO	Libya	LY	Saint Pierre and Miguelon	PM
Aland Islands	AX	Ecuador	EC	Liechtenstein	LI	Saint Vincent and the Grenadines	VC
Albania	AL	Egypt	EG	Lithuania	LT	Samoa	WS
Algeria	DZ	El Salvador	SV	Luxembourg	LU	San Marino	SM
American Samoa	AS	Equatorial Guinea	GO	Macao	MO	Sao Tome and Principe	ST
Andorra	AD	Eritrea	ER	Macedonia, the former Yugoslav Republic of	MK	Saudi Arabia	SA
Angola	AO	Estonia	EE	Madagascar	MG	Senegal	SN
Anguilla	Al	Ethiopia	ET	Malawi	MW	Serbia	RS
Antarctica	AQ	Falkland Islands (Malvinas)	FK	Malaysia	MY	Seychelles	SC
Antigua and Barbuda	AG	Faroe Islands	FO	Maldives	MV	Sierra Leone	SL
Argentina	AR	Fili	FJ	Mali	ML	Singapore	SG
Armenia	AM	Finland	FI	Malta	MT	Sint Maarten (Dutch part)	SX
Aruba	AW	France	FR	Marshall Island	MH	Slovakia	SK
	AVV	French Guiana	GF		MQ	Slovenia	SI
Australia			PF	Martinique			
Austria	AT	French Polynesia		Mauritania	MR	Solomon Island	SB
Azerbaijan	AZ	French Southern Territories	TF	Mauritius	MU	Somalia	so
Bahamas	BS	Gabon	GA	Moyotte	YT	South Africa	ZA
Bahrain	ВН	Gambia	GM	Mexico	MX	South Georgia and the South Sandwich Islands	GS
Bangladesh	BD	Georgia	GE	Micronesia, Federated States of	FM	South Sudan	SS
Barbados	BB	Germany	DE	Moldova, Republic of	MD	Spain	ES
Belarus	BY	Ghana	GH	Monaco	MC	Sri Lanka	LK
Belgium	BE	Gibraltar	GI	Mongolia	MN	Sudan	SD
Belize	BZ	Greece	GR	Montenegro	ME	Suriname	SR
Benin	BJ	Greenland	GL	Montserrat	MS	Svalbard and Jan Mayen	SI
Bermuda	BM	Grenada	GD	Morocco	MA	Swaziland	SZ
Bhutan	BT	Guadeloupe	GP	Mozambique	MZ	Sweden	SE
Bolivia, Plurinational State of	ВО	Guam	GU	Myanmar	MM	Switzerland	CH
Bonaire, Sint Eustatius and Saba	BQ	Guatemala	GT	Nambia	NA	Syrian Arab Republic	SY
Bosnia and Herzegovina	BA	Guernsey	GG	Nauru	MZ	Taiwan province of china	TW
Botswana	BW	Guinea	GN	Nepal	NP	Tajikistan	TJ
Bouvet Island	BV	Guinea-Bissau	GW	Netherlands	NL	Tanzania, United Republic of	TZ
	BR		GY				
Brazil		Guyana		New Caledonia	NC	Thailand	TH
British Indian Ocean Territory	10	Haiti	HT	New Zealand	NZ	Timor-Leste	TL
Brunei Darussalam	BN	Heard Island and McDonald Islands	HM	Nicaragua	NI	Togo	TG
Bulgaria	BG	Holy See (Vatican City State)	VA	Niger	NE	Tokelau	TK
Burkina Faso	BF	Honduras	HN	Nigeria	NG	Tonga	TO
Burundi	BI	Hongkong	HK	Niue	NU	Trinidad and Tobago	TT
Cabo Verde	CV	Hungary	HU	Norfolk Island	NF	Tunisia	TN
Cambodia	KH	Iceland	IS	Northern Mariana Islands	MP	Turkey	TR
Cameroon	CM	India	IN	Norway	NO	Turkmenistan	TM
Canada	CA	Indonesia	ID	Oman	OM	Turks and Caicos Islands	TC
Cayman Islands	KY	Iran, Islamic Republic of	IR	Pakistan	PK	Tuvalu	TV
Central African Republic	CF	Iraq	IQ	Palau	PW	Uganda	UG
Chad	TD	Ireland	IE	Palestine, State of	PS	Ukraine	UA
Chile	CL	Isle of Man	IM	Panama	PA	United Arab Emirates	AE
China	CN	Israel	ÏL	Papua New Guinea	PG	United Kingdom	GB
Christmas Island	CX	Italy	iT	Paraguay	PY	United States	US
Cocos (Keeling) Islands	CC	Jamaica	JM	Peru	PE	United States Minor Outlying Islands	UM
Colombia	CO	Japan	JP	Philippines	PH	Uruquay	UY
Comoros	KM	Jersey	JE	Pitcairn	PN	Uzbekistan	UZ
Congo	CG	Jordan	JO	Poland	PL	Vanuatu	VU
Congo, the Democratic Republic of the	CD	Kazakhstan	KZ KE	Portugal	PT PR	Venezuela, Bolivarian Republic of	VE
Cook Islands	CK	Kenya		Puerto Rico		Viet Nam	VN
Costa Rica	CR	Kiribati	KI	Qatar	OA	Virgin Islands, British	VG
Cote d'Ivoire ICote d'Ivoire	CI	Korea, Democratic People's Republic of	KP	Reunion !Reunion	RE	Virgin Island, U.S.	VI
Croatia	HR	Korea, Republic of	KR	Romania	RO	Wallis and Futuna	WF
Cuba	CU	Kuwait	KW	Russian Federation	RU	Western Sahara	EH
Curacao ICuracao	CW	Kyrgyzstan	KG	Rwanda	RW	Yemen	YE
Cyprus	CY	Lao People's Democratic Republic	LA	Saint Barthelemy !Saint BartheJemy	BL	Zambia	ZM
Czech Republic	CZ	Latvia	LV	Saint Helena, Ascension and Tristan da Cunha	SH	Zimbabwe	ZW
Denmark	DK	Lebanon	LB	Saint Kittsand Nevis	KN		
Djibouti	DJ	Lesotho	LS	Saint Lucia	LC		
Dominica	DM	Liberia	LR	Saint Martin (French Part)	MF		



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Annexure A2 | Legal Entity / Other than Individuals

# CENTRAL KYC REGISTRY | Know Your Customer (KYC) Application Form | Related Person

## Important Instructions:

V ☐ Self Declaration

- A) Fields marked with '\*' are mandatory fields.
- B) Tick '√' wherever applicable.
- C) Please fill the date in DD-MM-YYYY format.
- D) Please fill the form in English and in BLOCK letters.
- F) List of State / U.T code as per Indian Motor Vehicle Act, 1988 is available at the end.
- G) List of two character ISO 3166 country codes is available at the end.
- H) Please read section wise detailed guidelines / instructions at the end.

For office use only Application Type*   New   Update   Delete   (To be filled by financial institution) KYC Number   Mandatory for KYC update and delete request)  1. DETAILS OF RELATED PERSON* (Please refer instruction E at the end)   Addition of Related Person   Update Related Person   Update Related Person Details   KYC Number of Related Person (if available*)   If KYC number is available, only 'Related Person Type' & Name' is mandatory   Related Person Type*   Director   Promoter   Karta   Trustee   Partner   Court Appointment Official   Proprietor     Beneficiary   Authorised Signatory   Beneficial Owner   Power of Attorney Holder   Other (Please specify)     DIN (Director Identification Number)   (Mandatory if Related Person Type is Director)  1.1 PERSONAL DETAILS (Please refer instruction E at the end)   Prefix   First Name   Middle Name   Last Name     Name* (Same as ID proof)
Addition of Related Person   Deletion of Related Person   Update Related Person Details   KYC Number of Related Person (if available*)   If KYC number is available, only 'Related Person Type' & Name' is mandatory   Related Person Type*   Director   Promoter   Karta   Trustee   Partner   Court Appointment Official   Proprietor     Beneficiary   Authorised Signatory   Beneficial Owner   Power of Attorney Holder   Other (Please specify)   DIN (Director Identification Number)   (Mandatory if Related Person Type is Director)   1.1 PERSONAL DETAILS (Please refer instruction E at the end)   Prefix   First Name   Middle Name   Last Name     Name* (Same as ID proof)   Maiden Name   Middle Name   Last Name     Name* (Same as ID proof)   Maiden Name   Mother (So 3166 Country Code   PAN*   Form 60 furnished     1.2 PROOF OF IDENTITY AND ADDRESS* (Please refer instruction E at the end)     1.2 PROOF OF IDENTITY AND ADDRESS* (Please refer instruction E at the end)     A Passport Number   PHOTO*   PHOTO*     B-Voter ID Card   F - Proof of Possession of Aadhaar   F - Proof of Possession of Aadhaar   PHOTO*
Addition of Related Person   Deletion of Related Person   Update Related Person Details   KYC Number of Related Person (if available*)   If KYC number is available, only 'Related Person Type' & Name' is mandatory   Related Person Type*   Director   Promoter   Karta   Trustee   Partner   Court Appointment Official   Proprietor     Beneficiary   Authorised Signatory   Beneficial Owner   Power of Attorney Holder   Other (Please specify)   DIN (Director Identification Number)   (Mandatory if Related Person Type is Director)   1.1 PERSONAL DETAILS (Please refer instruction E at the end)   Prefix   First Name   Middle Name   Last Name     Name* (Same as ID proof)   Maiden Name   Middle Name   Last Name     Name* (Same as ID proof)   Maiden Name   Mother (So 3166 Country Code   PAN*   Form 60 furnished     1.2 PROOF OF IDENTITY AND ADDRESS* (Please refer instruction E at the end)     1.2 PROOF OF IDENTITY AND ADDRESS* (Please refer instruction E at the end)     A Passport Number   PHOTO*   PHOTO*     B-Voter ID Card   F - Proof of Possession of Aadhaar   F - Proof of Possession of Aadhaar   PHOTO*
Related Person Type*   Director   Promoter   Karta   Trustee   Partner   Court Appointment Official   Proprietor   Beneficiary   Authorised Signatory   Beneficial Owner   Power of Attorney Holder   Other (Please specify)  DIN (Director Identification Number)   (Mandatory if Related Person Type is Director)  1.1 PERSONAL DETAILS (Please refer instruction E at the end)  Prefix   First Name   Middle Name   Last Name   Name* (Same as ID proof)   Maiden Name   Last Name   Mother Name   Mother Name   Date of Birth*
Beneficiary   Authorised Signatory   Beneficial Owner   Power of Attorney Holder   Other (Please specify)
Beneficiary   Authorised Signatory   Beneficial Owner   Power of Attorney Holder   Other (Please specify)
1.1 PERSONAL DETAILS (Please refer instruction E at the end)  Prefix First Name Middle Name Last Name  Name* (Same as ID proof)  Maiden Name  Father / Spouse Name  Mother Name  Date of Birth*  Gender* M- Male P- Female T-Transgender  Nationality* IN- Indian Others (ISO 3166 Country Code PAN*  1.2 PROOF OF IDENTITY AND ADDRESS* (Please refer instruction E at the end)  I Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)  A Passport Number PHOTO*  B-Voter ID Card  C - Driving Licence  D-NREGA Job Card  E - National Population Register Letter  F - Proof of Possession of Aadhaar
Prefix First Name Middle Name Last Name  Name* (Same as ID proof)  Maiden Name  Father / Spouse Name  Mother Name  Date of Birth*  Gender* M- Male F- Female T-Transgender  Nationality* IN- Indian Others (ISO 3166 Country Code )  PAN* Form 60 furnished  1.2 PROOF OF IDENTITY AND ADDRESS* (Please refer instruction E at the end)  I Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)  A - Passport Number  B-Voter ID Card  C - Driving Licence  D-NREGA Job Card  F - National Population Register Letter  F - Proof of Possession of Aadhaar
Name* (Same as ID proof)  Maiden Name  Father / Spouse Name  Mother Name  Date of Birth*  Gender*  Nationality*  IN- Indian  Others (ISO 3166 Country Code   )  PAN*    Form 60 furnished  1.2 PROOF OF IDENTITY AND ADDRESS* (Please refer instruction E at the end)  I Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)  A- Passport Number  B-Voter ID Card  C- Driving Licence  D-NREGA Job Card  E- National Population Register Letter  F- Proof of Possession of Aadhaar
Maiden Name  Father / Spouse Name  Mother Name  Date of Birth*  Gender*
Father / Spouse Name  Mother Name  Date of Birth*  Gender*   M- Male   F- Female   T-Transgender  Nationality*   IN- Indian   Others (ISO 3166 Country Code   )  PAN*   Form 60 furnished  1.2 PROOF OF IDENTITY AND ADDRESS* (Please refer instruction E at the end)  I Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)  A- Passport Number   PHOTO*  B-Voter ID Card   PHOTO*  E- National Population Register Letter   F - Proof of Possession of Aadhaar
Mother Name  Date of Birth*  Gender*  M- Male F- Female T-Transgender  Nationality*  IN- Indian Others (ISO 3166 Country Code )  Form 60 furnished  1.2 PROOF OF IDENTITY AND ADDRESS* (Please refer instruction E at the end)  I Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)  A- Passport Number  B-Voter ID Card  C- Driving Licence  D-NREGA Job Card  E- National Population Register Letter  F - Proof of Possession of Aadhaar
Date of Birth*  Gender*  M- Male
Gender*   M- Male   F- Female   T-Transgender   Nationality*   IN- Indian   Others (ISO 3166 Country Code   ) PAN*   Form 60 furnished  1.2 PROOF OF IDENTITY AND ADDRESS* (Please refer instruction E at the end)  I Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)  A- Passport Number   PHOTO*  B-Voter ID Card   PO-NREGA Job Card   D-NREGA Job Card   F- Proof of Possession of Aadhaar
Nationality*
PAN*  1.2 PROOF OF IDENTITY AND ADDRESS* (Please refer instruction E at the end)  1 Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)  A- Passport Number  B-Voter ID Card  C- Driving Licence  D-NREGA Job Card  E- National Population Register Letter  F - Proof of Possession of Aadhaar
1.2 PROOF OF IDENTITY AND ADDRESS* (Please refer instruction E at the end)  I Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)  A- Passport Number  B-Voter ID Card  C- Driving Licence  D-NREGA Job Card  E- National Population Register Letter  F - Proof of Possession of Aadhaar
Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)  A- Passport Number  B-Voter ID Card  C- Driving Licence  D-NREGA Job Card  E- National Population Register Letter  F - Proof of Possession of Aadhaar
A- Passport Number B-Voter ID Card C- Driving Licence D-NREGA Job Card E- National Population Register Letter F - Proof of Possession of Aadhaar
B-Voter ID Card  C- Driving Licence  D-NREGA Job Card  E- National Population Register Letter  F - Proof of Possession of Aadhaar
C- Driving Licence D-NREGA Job Card E- National Population Register Letter F - Proof of Possession of Aadhaar
D-NREGA Job Card  E- National Population Register Letter  F - Proof of Possession of Aadhaar
□ E- National Population Register Letter □ F - Proof of Possession of Aadhaar
F - Proof of Possession of Aadhaar
The state of the s
II D F KVC Authoritisation
II - E-NTO Additional Control of the
III Offline verification of Aadhaar
Address
Line 1*
Line 2
Line 3 City / Town / Village*
District* Pin / Post Code* State / U.T Code* ISO 3166 Country Code*
1.3. CURRENT ADDRESS DETAILS (Please refer instruction E and the end)
Same as above mentioned address (In such cases address details as below need not be provided)  Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)
To entitled copy of over or equivalent e-accument of over or over obtained through alguar KTO process needs to be submitted (anyone or the following overs)
A Passport Number
□ A- Passport Number
□ B-Voter ID Card
□ B-Voter ID Card □ C- Driving Licence
B-Voter ID Card C- Driving Licence D-NREGA Job Card
□ B-Voter ID Card □ C- Driving Licence
B-Voter ID Card C- Driving Licence D-NREGA Job Card
B-Voter ID Card C- Driving Licence D-NREGA Job Card E- National Population Register Letter
B-Voter ID Card C- Driving Licence D-NREGA Job Card E- National Population Register Letter F - Proof of Possession of Aadhaar

Address		
Line 1*		
Line 2		
Line 3		City / Town / Village*
District*	Pin / Post Code*	State / U.T Code* ISO 3166 Country Code*
1. 4 CONTACT DETAIL	S (All communication will be sent on provided	mobile no. / Email-ID) (Please refer instruction <b>D</b> at the end)
Tel. (Off)	Tel. (Res)	
Email ID		
2. APPLICANT DECLA	RATION	
undertake to inform you o	he details furnished above are true and correct fany changes therein, immediately. In case any of the nting, I am aware that I may be held liable for it.	
<ul> <li>I/we hereby consent to re registered number/email</li> </ul>	eceiving information from Central KYC Registry through	gh SMS/Email on the above
Date: DD - MM	Place:	Signature /Thumb Impression of Applicant
3. ATTESTATION / FOR	OFFICE USE ONLY	
Documents Received		-KYC data received from UIDAI   Data received from Offline verification quivalent e-document
KY	C VERIFICATION CARRIED OUT BY	INSTITUTION DETAILS
Date		Name
Emp. Name		Code
Emp. Code		
Emp. Designation		
Emp. Branch		
E	Employee Signature]	[Institution Stamp]



Stock Holding Corporation of India Limited
Regd. Office: 301, Centre Point, Dr. Babasaheb Ambedkar Road, Parel, Mumbai - 400 012. Phone: 91-22-6177 9400 to 09 Fax: 91-22-6177 9022

Website: www.shcil.com CIN: U67190MH1986GOI040506

		DP ID	No 🗌				Scheme C	Code				A	<b>W</b> 7	г						
Additio	Additional KYC Form for Opening a Demat Account (For Non-Individuals) CENTRAL DEPOSITORY SERVICES (INDIA) LIMITED  (To be filled by the Depository Participant)																			
(To be filled b	y the D	epository	/ Particip	ant)																
Application N	о.						Date		D	D	M	N	1	Υ		Υ		Υ		Υ
DP Internal	eferen	ce No.																		
DP ID							Client ID						ı							
(To be filled by							s per the follov	wina de	etails:-		•	•								
Holders De		011 4 2011	iat / 1000c		y/our m		io por tito tollov	viilg de	otalio.											
Sole / First		s									Search	n Nai	ne							
Name											PAN			П						
											PAN			П		٦				
Second Hol	ond Holder's Name  UID																			
<b>-</b> 1	,										PAN									
Third Holde	r's Nan	ne									UID									
	tural pe	rsons, the					ship Firm, Unre on of Persons (													<u> </u>
Type of Acc	ount (F	Please tid	ck which	ever is	s appli	cable	)													
St	atus															Su	ıb - S	Statu	s	
□ Body Corp □ CM		⊒ Bank ⊒ FI					al Fund rs (specify)	□ 00	СВ	□ FII					То	be	fille	d by	the I	DP
SEBI Registra (If Applicable								SEE	3I Regi	stration	) Date									
RBI Registrat								RBI	Appro	val Dat	е									
Nationality			□ India	n	o C	Others	(specify)													
I / We instruct the DP to receive each and every credit in my / our account (If not marked, the default option would be `Yes')  [Automatic Credit]  □ Yes □ No																				
Account State Requirement			□ As	per SE	BI Reg	julatio	n □ Daily	□ V	Veekly		Fortnigh	tly		] Moi	nthl	у				
NACH facility	,		☐ Yes ☐ No (If marked YES, kindly submit NACH mandate)																	

I/We request you to send Electr	onic Transactio	n-Cum-Hol	ding Statem	nent and the	Rights & C	bligations a	at the ema	ail ID		] Yes	□ No
I/We would like to share the em	ail ID with the F	RTA								] Yes	□ No
I/We would like to receive the Ann applicable box. If not marked the				Both Physica	al and Electi	onic (Tick t	he				
I / We would like to instruct the instruction from my/our end (if not marked, the default option	·	, ,	e instructior	ns in my/our	account wi	thout any o	ther furthe	er [	Yes	□No	
Clearing Member details			only)								
Name of Stock Exchange	,	•									
Name of CC / CH											
Clearing Member id											
(If not marked, the default optio	n to receive dividend / interest directly in to my bank account as given below through ECS.  arked, the default option would be `Yes')  mandatory for locations notified by SEBI from time to time ]										
Bank Details (Dividend Ban	k Details)					-					
Bank Code (11digit IFSC code)									Τ		
Bank Code (9 digit MICR code)			·								
Account Numbber											
Account type	☐ Saving		Current		Others (spe	ecify)					
Bank Name											
Branch Name											
Bank Branch Address											
City		State			Country			PIN			
(I) Photocopy of the cancelled cheq (ii) Photocopy of the Bank Statemer the BO, (or) (iv) Letter from the Ban In case of options (ii), (iii) and (iv)	nt having name a k.	and address o	of the BO (iii)	Photocopy o	of the passbo	ook having n	ame and a	ddress of			
Other Details											
Gross Annual Income	Income Range	per annum:									
Details	□ Up to Rs. 1,	00,000	□ Rs.:	1,00,000 to 5	,00,000	□ Rs. 5,00	,000 to 10,	,00,000			
	□ Rs. 10,00,00	00 to 25,00,0	00 □ Rs. 2	25,00,000 to 1	1,00,00,000	□ More th	nan Rs. 1,00	0,00,000			
	Net worth as o	on (Date)	D [	M M worth should	Y Y Y	Y Rs. ler than 1 y	rear]				
<u>Please tick</u> If any of the authorized Related to Politically Exposed Pers						e Director is	either Poli	tically Exp	osed P	erson	(PEP) or
GST NO. TAN NO.						TAN NO					
SMS Alert Facility Terms & Conditions as per Annexure 2.4 of DP operating instruction is verified on	MOBILE NO. +		ing Power of	Attorney (PC	Δ)]						
www.stockholding.com	(if POA is not g					ancel this op	tion).				

Transaction Using Secured Texting Facility (TRUST). Refer to Terms and Conditions Annex	understood the Terms and Co	y using the Mobile number reg onditions prescribed by CDSL fo	or the same.	
- 2.6	Stock Exchange Name/ID	Clearing Member ids und		w mentioned BO ID registered for TRUST ring Member ID (Optional)
		Name		
<i>E</i> asi		sit our website <u>www.cdslindia.c</u> SIN balances, transactions and		rtfolio online.
and by the Bye Laws as are Depository Participant" will I Laws as are in force from tim date of making this applica information will render my a	e in force from time to time / We up be received by email since opted ne to time. We declare that the pa tion. We further agree that any	understand that a copy of the for the same and agree to articulars given by me/us about false / misleading informat suitable action. In case of	e "Rights and abide by and ove are true ar ion given by	e to abide by and be bound by the same Obligations of the Beneficial Owner and be bound by the same and by the Bye nd to the best of our knowledge as on the me / us or suppression of any material nt / FCB/ OCB, we also declare that we
	First/Sole Authorised Signatory	Second Authorised Sig	gnatory	Third Authorised Signatory
Name				
Designation				
Signature				
(Signatures should be prefer	ably in black ink)	(In case of more au	thorised sigi	natories, please add annexure)
(To be filled in by SHCIL)		Che	ecked by	
I Verify that the Account Ope	ening Form is in order			
Name:		Ent	ered in ISA	
		Aut	henticated in I	SA
Employee Code :		Dal	accad in DDM	
Signature :	Date :	Ker	eased in DPM	
	Stock Holding C	•		
	Office: 301, Centre Point, Dr.: 91-22-6177, 9400 to 09 Fax:			Mumbai - 400 012. il.com U67190MH1986GOI040506
SKII	. 31-22-01// 3400 to 09 Fax:	31-22-01// 3022 WEDSI	C. WWW.SHC	
JI CIL				Application No.:
We hereby acknowledge th	e receipt of the Account Opening	Application Form:		Date:
Name of the Sole/First Hold	der			
Name of Second Holder				
Name of Third Holder				

Depository Participant Seal and Signature



# Details of Politically Exposed Persons (PEP) / Related to Politically Exposed Person (RPEP). [For Non-Individulas]

	Please tick the relevant option	□ PEP	☐ PEP	□ PEP	☐ PEP	□ PEP
	Relation with the holder i.e. Promoters, whole time directors etc.					
Name of notice	Name of the Authorised Signatories / Promoters / Partners / Karta / Trustees / Whole Time Members					
	Sr. No.					

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PEP: Politically Exposed Person RPEP: Related to politically Exposed Person

# Rights and obligations of Beneficial Owner and Depository Participant as prescribed

### by SEBI and Depositories

### **GENERAL CLAUSE**

- 1. The Beneficial Owner and the Depository participant (DP) shall be bound by the provisions of the Depositories Act, 1996, SEBI (Depositories and Participants) Regulations, 1996, Rules and Regulations of Securities and Exchange Board of India (SEBI), Circulations / Notifications/Guidelines issued there under, Bye Laws and Business Rules/Operating instructions issued by the Depositories and relevant notifications of Government Authorities as may be in force from time to time.
- 2. The DP shall open/active demat account of a beneficial owner in the depository system only after receipt of complete Account opening form, KYC and supporting documents as specified by SEBI from time to time.

### BENEFICIAL OWNER INFORMATION

- 3. The DP shall maintain all the details of the beneficial owner(s) as mentioned in the account opening form, supporting documents submitted by them and/or any other information pertaining to the beneficial owner confidentially and shall not disclose the same to any person except as required by any statutory, legal or regulatory authority in this regard.
- 4. The Beneficial Owner shall immediately notify the DP in writing, if there is any change in details provided in the account opening form as submitted to the DP at the time of opening the demat account or furnished to the DP from time to time.

### FEES/CHARGES/TARIFF

- 5. The Beneficial Owner shall pay such charges to the DP for the purpose of holding and transfer of securities in dematerialized form and for availing depository services as may be agreed to from time to time between the DP and the Beneficial Owner as set out in the Tariff Sheet provided by the DP. It may be informed to the Beneficial Owner that "no charges are payable for opening of demat accounts"
- 6. In case of Basic Services Demat Accounts, the DP shall adhere to the charge structure as laid down under the relevant SEBI and / or Depository circulars / directions / notifications issued from time to time.
- 7. The DP shall not increase any charges/tariff agreed upon unless it has given a notice in writing of not less than thirty days to the Beneficial Owner regarding the same.

### **DEMATERIALIZATION**

8. The Beneficial Owner shall have the right to get the securities, which have been admitted on the Depositories, dematerialized in the form and manner laid down under the Bye Laws, Business Rules and Operating Instructions of the depositories.

### **SEPARATE ACCOUNTS**

- 9. The DP shall open separate accounts in the name of each of the beneficial owners and securities of each beneficial owner shall be segregated and shall not be mixed up with the securities of other beneficial owners and/or Dp's own securities held in dematerialized form.
- 10. The DP shall not facilitate the Beneficial Owner to create or permit any pledge and / or hypothecation or any other interest or encumbrance over all or any of such securities submitted for dematerialization and/or held in demat account except in the form and manner prescribed in the Depositories Act, 1996, SEBI (Depositories and Participants) Regulations, 1996 and Bye Laws/Operating Instructions / Business Rules of the Depositories.

### TRANSFER OF SECURITIES

- 11. The DP shall effect transfer to and from the demat accounts of the Beneficial Owner only on the basis of an order, instruction, direction or mandate duly authorized by the Beneficial Owner and the DP shall maintain the original documents and the audit trial of such authorizations.
- 12. The Beneficial Owner reserves the right to give standing instructions with regard to the crediting of securities in his demat account and the DP shall act according to such instructions.

### STATEMENT OF ACCOUNT

- 13. The DP shall provide statements of accounts to the Beneficial Owner in such form and manner and at such time as agreed with the Beneficial Owner and as specified by SEBI / depository in this regards.
- 14. However, if there is no transaction in the demat account, or if the balance has become Nil during the year, the DP shall send one physical statement of holding annually to such BOs and shall resume sending the transaction statement as and when there is a transaction in the account.
- 15. The DP may provide the services of issuing the statement of demat accounts in an electronic mode if the Beneficial Owner so desires. The DP will furnish to the Beneficial Owner the statement of demat accounts under its digital signature as governed under the information Technology Act, 2000. However, if the DP does not have the facility of providing the statement of demat account in the electronic mode, then the Participant shall be obliged to forward the statement of demat account in physical form.
- 16. In case of Basic Services Demat Accounts, the DP shall send the transaction statements as mandated by SEBI and /or Depository from time to time.

### MANNER OF CLOSURE OF DEMAT ACCOUNT

- 17. The DP shall have the right to close the demat account of the Beneficial Owner, for any reasons whatsoever, provided the DP has given a notice in writing of not less than thirty days to the Beneficial Owner as well as to the Depository Similarly, the Beneficial Owner shall have the right to close his/her demat account held with the DP provided no charges are payable by him/her to the DP. In such an event, the Beneficial Owner shall specify whether the balances in their demat account should be transferred to another demat account of the Beneficial Owner held with another DP or to rematerialize the security balances held.
- 18. Based on the instructions of the Beneficial Owner, the DP shall initiate the procedure for transferring such security balances or rematerialize such security balances within a period of thirty days as per procedure specified from time to time by the depository. Provided further, closure of demat account shall not affect the rights, liabilities and obligations of either the Beneficial Owner or the DP and shall continue to bind the parties to their satisfactory completion.

### **DEFAULT IN PAYMENT OF CHARGES**

- 19. In event of Beneficial Owner committing a default in the payment of any amount provided in Clause 5 & 6 within a period of thirty days from the date of demand, without prejudice to the right of the DP to close the demat account of the Beneficial Owner, the DP may charge interest at a rate as specified by the Depository from time to time for the period of such default.
- 20. In case the Beneficial Owner has failed to make the payment of any of the amounts as provided in Clause 5 & 6 specie above, the DP after giving two days' notice to the Beneficial Owner shall have the right to stop processing of instructions of the Beneficial Owner till such time he makes the Payment along with interest, if any.

### LIABILITY OF THE DEPOSITORY

- 21. As per Section 16 of Depositories Act, 1996,
- Without prejudice to the provisions of any other law for the time being in force, any loss caused to the beneficial owner due to the negligence of the depository or the participant, the depository shall indemnify such beneficial owner.
- 2. Where the loss due to the negligence of the participant under Clause (1) above, is indemnified by the depository, the Depository shall have the right to recover the same from such participant.

### FREEZING / DEFREEZING OF ACCOUNT

- 22. The Beneficial Owner may exercise the right to freeze/defreeze his/her demat account maintained with the DP in accordance with procedure and subject to the restrictions laid down under the Bye Laws and Business Rules/Operating instructions.
- 23. The DP or the Depository shall have the right to freeze/defreeze the accounts of the Beneficial Owners on receipt of instructions received from any realtor or court or any statutory authority.

### REDRESSAL OF INVESTOR GRIEVANCE

24. The DP shall redress all grievances of the Beneficial Owner against the DP within a period of thirty days from the date of receipt of the complaint.

### **AUTHORIZED REPRESENTATIVE**

25. If the Beneficial Owner is a body corporate or a legal entity, it shall, along with the account opening form, furnish to the DP, a list of official authorized by it, who shall represent and interact on its behalf with the Participant. Any change in such list including additions, deletions or alterations thereto shall be forthwith communicated to the Participant.

# ADDITIONAL RIGHTS AND OBLIGATIONS

26. The stock broker / stock broker and depository participant shall not directly / indirectly compel the clients to execute Power of Attorney (PoA) or Demat Debit and Pledge Instruction (DDPI) or deny services to the client if the client refuses to execute PoA or DDPI

### **LAW AND JURISDICTION**

- 27. In addition to specific rights set out in this document, the DP and the Beneficial owner shall be entitled to exercise any other rights which the DP or the Beneficial Owner may have under the Rules, Bye Laws and Regulations of the respective Depository in which the demat account is opened and circulars / notices issued there under or Rules and Regulations of SEBI.
- 28. The provisions of this document shall always be subject to Government notification, any rules, regulations, guidelines and circulars / notices issued by SEBI and Rules, Regulations and Bye-Laws of the relevant Depository, where the Beneficial Owner maintains his / her account, that may be in force from time to time.
- 29. The Beneficial Owner and the DP shall abide by the arbitration and conciliation procedure prescribed under the Bye Laws of the depository and that such procedure shall be applicable to any disputes between the DP and the Beneficial Owner.
- 30. Words and expressions which are used in this document but which are not defined herein shall unless the context otherwise requires, have the same meanings as assigned thereto in the Rules, Bye-Laws and Regulations and circulars / notices issued there under by the depository and / or SEBI.
- 31. Any changes in the rights and obligations which are specified by SEBI / Depositories shall also be brought to the notice of the clients at once.
- 32. If the rights and obligations or the parties hereto are altered by virtue of change in Rules and regulations of SEBI or Bye-Laws, Rules and Regulations of the relevant Depository, where the Beneficial Owner maintains his/her account, such changes shall be deemed to have been incorporated herein in modification of the rights and obligations of the parties mentioned in this document.

# Format of Request (Declaration for same email & mobile number) [Please tick (V) wherever applicable]

# For 1<sup>st</sup> holder

DP ID	Client ID		Date							
Name of account holder										
☐ Mobile Number										
☐ Email ID										
I hereby declare that the (spouse, dependent childre			l ID belor	ngs to □ Me or □ My family						
Signature of account hold	er									
Name of account holder										
For 2 <sup>nd</sup> Holder										
DP ID	Client ID		Date							
Name of account holder										
☐ Mobile Number										
☐ Email ID										
I hereby declare that the (spouse, dependent childre			l ID belor	ngs to □ Me or □ My family						
Signature of account hold	er									
Name of account holder										
For 3 <sup>rd</sup> Holder										
DP ID	Client ID		Date							
Name of account holder										
☐ Mobile Number										
☐ Email ID										
-	I hereby declare that the aforesaid mobile number or E-mail ID belongs to $\Box$ Me or $\Box$ My family (spouse, dependent children and dependent parents).									
Signature of account hold	er									
Name of account holder										

Note: Each holder has to submit the form separately

# **Entity Self-Certification**

# Instructions for completion

The Central Board of Direct Taxes has notified Rules 114F to 114H, as part of the Income-tax Rules, 1962, which require Indian financial institutions to seek additional personal, tax and beneficial owner information and certain certifications and documentation from all our unit holders. In relevant cases, information will have to be reported to tax authorities/ appointed agencies. Towards compliance, we may also be required to provide information to any institutions such as withholding agents for the purpose of ensuring appropriate withholding from the account or any proceeds in relation thereto.

Please note that you may receive more than one request for information if you have multiple relationships with us or our group entities. Therefore, it is important that you respond to our request, even if you believe you have already supplied any previously requested information.

If you have any questions about how to complete this form, please contact your tax advisor.

Section I:			
Entity Name	e:		
Date of Inco	orporation:		
Country of I	Incorporation: _		
Permanent	Address:		
Number & S	treet		City/Town
State/Provin	ce/County	Post Code	Country
Mailing Add	dress (If Differen	t from above):	
Number & S	treet		City/Town
State/Provin	ce/County	Post Code	Country
Section II:	U.S. or Non-U.S.	persons	
Please tick a	and complete as a	ppropriate.	
(a) The entity is a Specified U.S. Person and the entity's U.S. federal taxpayer identifyin number (U.S. TIN) is as follows:			
	· · · · · · · · · · · · · · · · · · ·		

	(b)	The entity is a Specified non-US Person and the entity's foreign identifying tax Number is as follows:					
	(c)	The entity is a Government body/International Organization/listed company on recognized stock exchange					
	(d)	The Substantial owners or controlling persons in the entity or chain of ownership are resident for tax purpose in any country outside India or not an Indian citizen.					
Section	on III:	FATCA & CRS Declaration	n of Tax Residency				
1.	Is the	"Entity" a Tax resident of any	country other than India				
	Yes. I	Yes, please fill the details in	below mentioned table,				
	No. If	No, please skip the below me	entioned table and go to S	Section IV,			
Con	untry	/Countries of Residence	Tax Reference Number Type	Tax Reference Number			
* In cas	e Tax Id	entification/reference Number is not	navailable, kindly provide its fund	ctional equivalent.			
		lentification/reference Number or its mber or Global Entity Identification N		ilable, please provide Company			
				and I indontalrings			
Comp	nete S	Section 4 and proceed to S	ection 5: Deciaration	and Undertakings.			
Section	on IV:	Entity FATCA & CRS Clas	sification				
•		u are a <b>Registered Financia</b> ide your FATCA GIIN a below		one of the below categories, and			
٠,	(a)Registered Deemed Compliant Foreign Financial Institution						
(b)Participating Foreign Financial Institution							
Please provide your Global Intermediary Identification number (GIIN):							
<ul> <li>If you are a Financial Institution but unable to provide a GIIN, please tick one of the below reasons:</li> </ul>							
(a)	(a)The Entity is a Financial Institution and has not yet obtained a GIIN but intends to do so, if required.						
(b)	(b)The Entity is a Sponsored Financial Institution and has not yet obtained a GIIN but is sponsored by another entity that has registered as a Sponsoring Entity. Please provide the Sponsoring Entity's name and GIIN.						
	Spoi	nsoring Entity's Name:		<u> </u>			
	Sponsoring Entity's GIIN:						

(c)	The Entity is a Trustee Documented Trust. Please provide your Trustee's name and GIIN.
	Trustee's Name:
	Trustee's GIIN:
(d)	The Entity is a Certified Deemed Compliant, or otherwise Non-Reporting, Foreign Financial Institution (including a Foreign Financial Institution deemed compliant under Annex II of an IGA, except for a Trustee Documented Trust or Sponsored Financial Institution). Indicate exemption:
(e)	The Entity is an Excepted Foreign Financial Institution. Indicate exemption:
(f)	The Entity is a Non-Participating Foreign Financial Institution
(g)	The Entity is a US Financial Institution
(h)	The Entity is an Owner-Documented FI with specified US owners
•	If you are not a Foreign Financial Institution, please confirm the Entity's FATCA & CRS status below:
(a)	The Entity is an <b>Exempt Beneficial Owner</b> Indicate status:
(b)	The Entity is an <b>Active Non-Financial Foreign Entity</b> (including an Excepted NFFE)
(c)	Direct Reporting Non-Financial Foreign Entity (Choose this if any entity has registered itself for direct reporting for FATCA)
(d)	The Entity is a <b>Passive Non-Financial Foreign Entity</b>

# Controlling person detail's

Please complete table below providing details of **Controlling Persons** if any)

Full Name	DOB	Occupation And Occupation Type	Full Residence Address	Details of controlling person's beneficial interest*	Country(ies)of tax residence	Tax Reference Type and Number

<sup>\*</sup>Natural persons that are Controlling Persons should also complete the Individual Self-Certification

### **Section V: Declaration**

- (i) Under penalty of perjury, I/we certify that:
  - 1. The number shown on this form is the correct taxpayer identification number of the applicant, and
  - 2. The applicant is (i) an applicant taxable as a US person under the laws of the United States of America ("U.S.") or any state or political subdivision thereof or therein, including the District of Columbia or any other states of the U.S., (ii) an estate the income of which is subject to U.S. federal income tax regardless of the source thereof, or
  - 3. The applicant is an applicant taxable as a tax resident under the laws of country outside India
- (ii) I/We understand that the Bank is relying on this information for the purpose of determining the status of the applicant named above in compliance with CRS/FATCA. The Bank is not able to offer any tax advice on CRS or FATCA or its impact on the applicant. I/we shall seek advice from professional tax advisor for any tax questions.
- (iii) I/We agree to submit a new form within 30 days if any information or certification on this form gets changed.
- (iv) I/ We agree as may be required by /Regulatory authorities, bank shall be required to comply to report, reportable details to CBDT or close or suspend my account.
- (v) I/We certify that I/we provide the information on this form and to the best of my/our knowledge and belief the certification is true, correct and complete including the tax payer identification number of the applicant.

I agree to notify [insert name of financial institution] immediately in the event the information in the self-certification changes.

Signed by (please print name):	
On behalf of (organization name):	
Position (in organization):	
Signature:	
Date:	

The term "Tax Regulations" refers to regulations created to enable automatic exchange of information and include FATCA, various Agreements to Improve International Tax Compliance entered into between India and OECD Common Reporting Standard for Automatic Exchange of Financial Account Information. (Section 285BA of the Indian Income Tax Act, 1961 and Rules 114F, 114G & 114 H of the Income Tax (11<sup>th</sup> Amendment) Rules, 2015.

<sup>1</sup> A Passive Non-Financial Entity will be required to submit individual tax residence self-certifications for each of its Controlling Persons

<sup>2</sup> Means the natural persons who exercise control over an Entity. For companies and similar legal persons, it depends on the ownership structure of the company and will include any person owning 25% or more of the company (or legal person). For trusts and other similar legal arrangements, it will include the settlor, the trustee(s), the protector (if any), the beneficiaries, and any other natural person exercising ultimate effective control over the trust.

# **Form Definitions**

Active Non-Financial Entity	Means any Non-Financial Foreign Entity that meets any of the criteria indicated below:  (i) less than fifty per cent of the entity's gross income for the preceding financial year is passive income and less than fifty per cent of the assets held by the entity during the preceding financial year are assets that produce or are held for the production of passive income; or (ii) the stock of the entity is regularly traded on an established securities market or the non-financial entity is a related entity of an entity, the stock of which is regularly traded on an established securities market.  Explanation For the purpose of this sub-clause, an established securities market means
	an exchange that is recognised and supervised by a Governmental authority in which the securities market is located and that has a meaningful annual value of shares traded on the exchange; (iii) the entity is a Governmental entity, an International Organization, a Central Bank, or an entity wholly owned by one or more of these entities; or iv) substantially all of the activities of the entity consist of holding (in whole or in part) the outstanding stock of, or providing financing and services to, one or more
	subsidiaries that engage in trades or businesses other than the business of a financial institution:  Provided that an entity shall not qualify for this status if it functions as an investment fund, such as a private equity fund, venture capital fund, leveraged buyout fund, or any investment vehicle whose purpose is to acquire or fund companies and then hold interests in those companies as capital assets for investment purposes; or (v) the entity is not yet operating a business and has no prior operating history, but is investing capital into assets with the intent to operate a business other than that of a financial institution, provided that the entity shall not qualify for this exception after the date that is twenty four months after the date of the initial organisation of the entity; or
	(vi) the entity was not a financial institution in the past five years, and is in the process of liquidating its assets or is reorganising with intent to continue or recommence operations in a business other than that of a financial institution; or (vii) the entity primarily engages in financing and hedging transactions with or for, related entities which are not financial institutions, and does not provide financing or hedging services to any entity which is not a related entity, provided that the group of any such related entities is primarily engaged in a business other than that of a financial institution; or (viii)the entity fulfils all of the following requirements, namely:-  (a) it is established and operated in India exclusively for religious, charitable, scientific, artistic, cultural, athletic, or educational purposes; or it is established and operated in
	India and it is a professional organisation, business league, chamber of commerce, labour organisation, agricultural or horticultural organisation, civic league or an organisation operated exclusively for the promotion of social welfare; (b) it is exempt from income-tax in India; (c) it has no shareholders or members who have a proprietary or beneficial interest in its income or assets; (d) the applicable laws of the entity's country or territory of residence or the entity's formation documents do not permit any income or assets of the entity to be distributed to, or applied for the benefit of, a private person or non-charitable entity other than pursuant to the conduct of the entity's charitable activities, or as payment of reasonable compensation for services rendered, or as payment representing the fair market value of property which the entity has purchased; and (e) the applicable laws of the entity's country or territory of residence
	or the entity's formation documents require that, upon the entity's liquidation or dissolution, all of its assets must be distributed to a Governmental entity or other non-profit organization, or escheat to the Government of the entity's country or territory of residence or any political sub-division thereof.  Explanation For the purpose of this sub-clause, the following shall be treated as fulfilling the criteria provided in the said sub-clause, namely:- (I) an Investor Protection Fund referred to in clause (23EA);
	(II) a Credit Guarantee Fund Trust for Small Industries referred to in clause 23EB; and (III) an Investor Protection Fund referred to in clause (23EC), of section 10 of the Act:
Controlling Person	means the natural person who exercises control over an entity and includes a beneficial owner as determined under sub-rule (3) of rule 9 of the Prevention of Money-laundering (Maintenance of Records) Rules, 2005. In the case of a trust, the controlling person means the settlor, the trustees, the protector (if any), the beneficiaries or class of beneficiaries, and any other natural person exercising ultimate effective control over the trust, and in the case of a legal arrangement other than a trust, the said expression means the person in equivalent or similar position;
Deemed Compliant Financial Institution	A Financial Institution that is one of the following: (A) Financial Institution with a Local Client Base, (B) Local Bank, (C) Financial Institution with Only Low-Value Accounts, (D) Sponsored Investment Entity and Controlled Foreign Corporation, (E) Sponsored, Closely Held Investment Vehicle, (F) Restricted Fund, (G) Non Profit Organisations, (H) Limited Life Debt Investment Entities, (I) Non-reporting members of a group of related participating financial institutions, (J) Qualified credit card issuers, (K) An Investment Entity established in India that is regulated as a collective investment vehicle, provided that all of the interests in the collective investment vehicle are held by or through one or more exempt beneficial owners, or (L) Special Rules Applying to Investment Entities.

	Please refer to Annex II of the Intergovernmental Agreement between the United states
Exempt Beneficial	of American and India for more details.  An Entity that is one of the following: (A) Central Bank, (B) International Organisation, (C)
Owner	Retirement, (D) Investment Entity Wholly Owned by Exempt Beneficial Owners, (E) Government Entity. Please find a full definition of Exempt Beneficial Owners in paragraph II of Annex II of the Intergovernmental Agreement between the United States of American and India.
Financial Institution	A Custodial Institution, a Depository Institution, an Investment Entity, or a Specified Insurance Company as defined u/114F(3) of Income—tax (11th Amendment) Rules, 2015.
Global Intermediary Identification Number	GIIN means the Global Intermediary Identification Number which is a 19-character identification number in the format XXXXXX.XXXXXXXXXX assigned to the reporting entity by USA
Intergovernmental Agreement	The Intergovernmental Agreement between the United States of America and India and information about it can be found by searching "FATCA" on the income tax website:
Non-Participating Financial Institution	means a financial institution defined in clause (r) of Article 1 of the agreement between the Government of the Republic of India and the Government of the United States of America to improve international tax compliance and to implement Foreign Account Tax Compliance Act of the United States of America (herein after referred to as the FATCA agreement), but does not include,- (a) an Indian financial institution; or (b) other jurisdiction, being a jurisdiction that has in effect an agreement with the United States of America to facilitate the implementation of Foreign Account Tax Compliance Act (herein after referred to as other partner jurisdiction), financial institution, other than a financial institution treated as a non-participating financial institution pursuant to sub-paragraph (b) of paragraph 2 of Article 5 of the FATCA agreement or the corresponding provision in an agreement between the United States of America and other partner jurisdiction;
Passive Non-Financial	means,-
Non-Reporting Financial	(i) any non-financial entity which is not an active non-financial entity; or (ii) an investment entity described in sub-clause (B) of clause (c) of the Explanation to clause (3); or (iii) a withholding foreign partnership or withholding foreign trust.  means any financial institution that is,-
Institution	(a) a Governmental entity, International Organisation or Central Bank, other than with respect to a payment that is derived from an obligation held in connection with a commercial financial activity of a type engaged in by a specified insurance company, custodial institution, or depository institution; (b) a Treaty Qualified Retirement Fund; or a Pension Fund of a Governmental entity, International Organization or Central Bank; (c) a non-public fund of the armed forces, Employees' State Insurance Fund, a gratuity fund or a provident fund; (d) an entity that is an Indian financial institution only because it is an investment entity, provided that each direct holder of an equity interest in the entity is a financial institution referred to in sub-clauses (a) to (c), and each direct holder of a debt interest in such entity) or a financial institution referred to in sub-clauses (a) to (c); (e) a qualified credit card issuer; (f) an investment entity established in India that is a financial institution only because it. (l) renders investment advice to, and acts on behalf of; or (ll) manages portfolios for, and acts on behalf of; or (ll) manages portfolios for, and acts on behalf of; or (ll) executes trades on behalf of, a customer for the purposes of investing, managing, or administering funds or securities deposited in the name of the customer with a financial institution other than a non-participating financial institution; (g) an exempt collective investment vehicle; (h) a trust established under any law for the time being in force to the extent that the trustee of the trust is a reporting financial institution and reports all information required to be reported under rule 114G with respect to all reportable accounts of the trust; (i) a financial institution with a local client base; (i) a local bank; (k) a financial institution with only low-value accounts; (l) sponsored investment entity and controlled foreign corporation, in case of any U.S. reportable account; or (m) sponsored losely held investment vehicle,

controlled entities, and political subdivisions of such country or territory. Explanation.- For the purpose of clause (A),-(i) an "integral part" of a country or territory means any person, organisation, agency, bureau, fund, instrumentality, or other body, by whatever name called, that constitutes a governing authority of a country or territory and the net earnings of the governing authority must be credited to its own account or to other accounts of the country or territory, with no portion inuring to the benefit of any private person: Provided that an integral part does not include any individual who is a sovereign, official, or administrator acting in a private or personal capacity: Provided further that the income does not inure to the benefit of private persons if such persons are the intended beneficiaries of a Governmental programme, and the programme activities are performed for the general public with respect to the common welfare or relate to the administration of a Department of Government: Provided also that income is considered to inure to the benefit of private persons if the income is derived from the Governmental entity engaged in a commercial business, such as a commercial banking business, which provides financial services to private persons; (ii) a controlled entity means an entity that is separate in form from the country or territory or that otherwise constitutes a separate juridical entity: Provided that-(a) the entity is wholly owned and controlled by one or more Governmental entities directly or through one or more controlled entities; (b) the entity's net earnings are credited to its own account or to the accounts of one or more Governmental entities, with no portion of its income inuring to the benefit of any private person; and (c) the entity's assets vest in one or more Governmental entities upon dissolution: Provided further that the income does not inure to the benefit of private persons if such persons are the intended beneficiaries of a Governmental programme, and the programme activities are performed for the general public with respect to the common welfare or relate to the administration of a Department of Government: Provided also that income is considered to inure to the benefit of private persons if the income is derived from Governmental entity engaged in a commercial business, such as a commercial banking business, which provides financial services to private persons; means a U.S. Person, other than the persons referred to in sub-clauses (i) to (xiii) of clause (ff) of Article 1 of the FATCA agreement Specified U.S. Person IIS Person Means: (a) an individual, being a citizen or resident of the United States of America; (b) a partnership or corporation organized in the United States of America or under the laws of the United States of America or any State thereof; (c) a trust if .-(i) a court within the United States of America would have authority under applicable law to render orders or judgments concerning substantially all issues regarding administration of the trust: and (ii) one or more U.S. persons have the authority to control all substantial decisions of the trust; or (d) an estate of a decedent who was a citizen or resident of the United States of America: **Owner Documented FFI** An Owner-Documented FFI Does not act as an intermediary: Does not accept deposits in the ordinary course of a banking or similar business; Does not hold, as a substantial portion of its business, financial assets for the account of Is not an insurance company (or the holding company of an insurance company) that issues or is obligated to make payments with respect to a financial account; Is not owned by or in an expanded affiliated group with an entity that accepts deposits in the ordinary course of a banking or similar business, holds, as a substantial portion of its business, financial assets for the account of others, or is an insurance company (or the holding company of an insurance company) that issues or is obligated to make payments with respect to a financial account; and Does not maintain a financial account for any nonparticipating FFI. Has provided, or will provide, an FFI owner reporting statement that contains: The name, address, TIN (if any), chapter 4 status, and type of documentation provided (if required) of every individual and specified U.S. person that owns a direct or indirect equity interest in the owner-documented FFI (looking through all entities other than specified U.S. persons); The name, address, TIN (if any), chapter 4 status, and type of documentation provided (if required) of every individual and specified U.S. person that owns a debt interest in the owner-documented FFI (including any indirect debt interest, which includes debt interests in any entity that directly or indirectly owns the payee or any direct or indirect equity interest in a debt holder of the payee) that constitutes a financial account in excess of \$50,000 (disregarding all such debt interests owned by participating FFIs,

registered deemed-compliant FFIs, certified deemed-compliant FFIs, excepted NFFEs, exempt beneficial owners, or U.S. persons other than specified U.S. persons); and Any additional information the withholding agent requests in order to fulfill its obligations with respect to the entity.

with respect to the entity.

OR the OD-FFI has provided, or will provide, an auditor's letter, signed within four years of the date of payment, from an independent accounting firm or legal representative with a location in the United States stating that the firm or representative has reviewed the FFI's documentation with respect to all of its owners and debt holders identified in §1.1471-3(d)(6)(iv)(A)(2), and that the FFI meets all the requirements to be an owner-documented FFI. The FFI identified in Part I has also provided, or will provide, an FFI owner reporting statement of its owners that are specified U.S. persons and Form(s) W-9, with applicable waivers.

OR there is a trust that does not have any contingent beneficiaries or designated classes with unidentified beneficiaries.

		Depository Participant NACH	1 / ECS
We look	<b>CKHOIDING</b> ™ UMR		
TICK (✓)	Sponsei	Bank Code UTIB0000248 Utility Code NACH00000000000469	
MODIFY MODIFY	I/We hereby authorize	STOCK HOLDING CORPORATION OF INDIA LTD. to debit ( / ) SB / CA / CC / SB-NRE / SB-NRO /Other	
CANCEL	Bank a/c number		
with bank	Name of cust	mers bank IFSC or MICR	
an amoun	t of Rupees	₹	
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≥ PERIOD	"I agree for the deb	of mandate processing charges by the bank whom I am authorizing to debit my account as per latest schedule of charges of the bank."	
From To			
		Signature Primary Account holder Signature of Account holder Signature of Account holder	
or	Until Cancelled	Name as in bank records     Name as in bank records     Name as in bank records	
		ully read, understood & made by me/us. I am authorizing the user entity/Corporate to debit my account, based on the instructions as agreed and signed by me.  Immend this mandate by appropriately communicating the cancellation / amendment request to the user entity / corporate or the bank where I have authorized the de-	ebit.
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